

# april get organized checklist



- \* Set your goals for the month.
- \* Check your monthly tickler folder.
- \* Finish spring cleaning.
- \* Declutter + organize your home office or creative workspace.
- \* Plant garden (or plan your garden if it's too cold to plant in your zone) and set up gardening binder.
- \* Decide if you will have a garage sale this spring or summer. If so, decide on the date and establish a spot to collect items for the sale.
- \* Inventory your pantry and freezer. Create meal plans to use up freezer and pantry items.
- \* Shampoo carpets or schedule an appointment to have your carpets cleaned.
- \* Celebrate Earth Day by creating a shopping mini zone stocked with reusable shopping bags, your shopping lists, coupons and store flyers.
- \* Check your home air conditioning system and schedule a service call if needed.
- \* Fix something broken...or decide you never will and let it go.
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